



**Donnington & Muxton Parish Council**  
**Turreff Hall, Turreff Avenue, Donnington, TF2 8HG**  
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To All Members of this Parish Council

8<sup>th</sup> September 2026

Dear Councillor

You are summoned to attend a meeting of the  
**Full Council on Monday 14<sup>th</sup> September 2026 at 7pm**  
**At Turreff Hall, Donnington**

### **AGENDA**

#### **26/09/055 Apologies:**

To note, if any, the apologies of those unable to attend.

#### **26/09/056 Declaration of Interest:**

To allow members the opportunity to declare a personal or pecuniary interest in any item on the agenda.

#### **26/09/057 Public Session**

There will be 15 minutes allowed for questions to the Chair from Members of the Public regarding items on the agenda (Standing Order 3d to 3h refers).

#### **26/09/058 Minutes:**

- a. To receive and approve the Minutes of the Council meeting held on 13<sup>th</sup> July 2026.
- b. To note receipt of the draft minutes of the Staffing Committee meeting held on 20th July 2026.
- c. To note receipt of the draft minutes of the Finance Committee meeting held on 20th July 2026.

#### **26/09/059 Matters Arising from Minutes.**

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

#### **26/09/060 Expenditure/Payments Transactions:**

- a. To receive and approve the Expenditure/Payment Transactions for July 2026 (total £27,392.56).
- b. To receive and approve the Expenditure/Payment Transactions for August 2026 (total £16,370.17).

#### **26/09/061 Income/Receipts Received:**

- a. To receive the Income/Receipts Report for July 2026 (total £11,081.93).
- b. To receive the Income/Receipts Report for August 2026 (total £2,233.49).

#### **26/09/062 Bank Reconciliation:**

To receive and approve the Bank Reconciliation as of 31<sup>st</sup> August 2026.

#### **26/09/063 Budget Summary of Receipts and Payments:**

To receive the budget summary as of 31<sup>st</sup> August 2026.

#### **26/09/064 Annual Governance and Accountability Return (AGAR) Conclusion of Audit 2025/2026**

To receive the external auditor's report regarding this Council's AGAR for year ended 31<sup>st</sup> March 2026.

#### **26/09/065 Budget Review Working Group**

To receive and consider a report from the Budget Review Working Group, and to consider any recommendations therein.

#### **26/09/066 Insurance Renewal**

To note that Council's annual general insurance policy has been renewed (coming into effect 1 Oct 2026). Members are advised that in 2025 the Council entered into a 3-year long-term agreement with the current insurer (Hiscox, brokered through Gallaghers). Members are asked to approve the renewal (cost is £3407.40 versus a budget of £3610.10).

#### **26/09/067 West Mercia Police Community Charter.**

To consider identifying the Parish Council's Policing Priorities as part of the West Mercia Police Community Charter.

*(Note: Members reviewed the policing charter in July 2026 and agreed then that the 3 priorities be to reduce / combat: 1. Off Roading 2. Anti-Social Behaviour 3. Other Traffic Offences.)*

#### **26/09/068 Community Governance Review – Changes to St Georges & Priorslee Parish Council, and Donnington & Muxton Parish Council.**

Members are advised to note that the signed and sealed order (The Telford and Wrekin (Reorganisation of Community Governance) Order 20206 made on 21 August 2026) has been received and circulated to members. The Order confirms (amongst other matters): the dissolution of the parish councils of Donnington & Muxton and St Georges and Priorslee as of 1 April 2027, and the formation of 3 new councils, Muxton, Priorslee and St Georges & Donnington. The Order contains some transitional provisions. In relation to the 3 new councils, they will be considered 'Interim Bodies' (Shadow Parish Councils) until 1 Apr 2027. The inaugural meetings of the 3 shadow councils (Muxton, Priorslee and Donnington & St Georges) have been scheduled for the week beginning 14<sup>th</sup> September.

## **26/09/069 Grant Application**

To consider a grant application to the value of £300 from the 2<sup>nd</sup> Donnington and 2<sup>nd</sup> Wombridge Scouts for the 'replacement of damaged unsafe ceiling tiles in the Scout hut'.

## **26/09/070 Annual Pay Award.**

To note receipt correspondence from the NJC confirming the latest pay award effective 1 Apr 26 to 31 Mar 27 (a 3.3% increase) and approve the implementation of the pay award to staff salary payments.

## **26/09/070 Date of next meeting**

To inform Councillors that the next Council meeting will be held on Monday 13<sup>th</sup> October 2026 at Turreff Hall, Donnington commencing at 7pm.

Lee Jakeman

Locum Clerk to the Parish Council



EMPLOYER RECOGNITION SCHEME

GOLD AWARD 2025

Proudly supporting those who serve.



IN COLLABORATION WITH SLCC, NALC, QVW, COUNTY ASSOCIATIONS